



# Northumberland County Council

**Your ref:**  
**Our ref:**  
**Enquiries to:** Andrea Todd  
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**Tel direct:** (01670) 622606  
**Date:** 1 May 2018

Dear Sir or Madam,

Your attendance is requested at a meeting of the **HEALTH AND WELLBEING BOARD** to be held in **COMMITTEE ROOM 1, COUNTY HALL, MORPETH**, on **THURSDAY, 10 MAY 2018** at **10.00 a.m.**

Yours faithfully,

Daljit Lally  
Chief Executive

## To the Health and Wellbeing Board Members

**(The membership of the Board will be confirmed at the County Council meeting on 2 May 2018. Only those members appointed to the Board at the County Council meeting are entitled to take part in the proceedings).**



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## AGENDA

### PART I

It is expected that the matters included in this part of the agenda will be dealt with in public.

#### 1. MEMBERSHIP AND TERMS OF REFERENCE

The membership and terms of reference of the Board is subject to ratification at the County Council meeting on 2 May 2018.

Previous membership was:-

**20 members**

**Chair: R.R. Dodd**

**Vice Chair: Board representative**

Conservative	Labour	Bedlington Independents	Liberal Democrat	Independents Non-grouped
W. Daley	S. Dickinson			
R.R. Dodd				
P.A. Jackson				
V. Jones				

Leader of the Council

Cabinet Member – Adult Wellbeing and Health

Cabinet Member – Childrens Services

Conservative Group representative

Labour Group representative

Chief Executive - D. Lally

Director of Public Health - E. Morgan

Executive Director of Children's Services - C. McEvoy

Executive Director of Adult Social Care and Strategic Health Commissioning - V. Bainbridge

Other officer representation as appropriate

NHS Northumberland Clinical Commissioning Group Chief Clinical Officer - D. Shovlin

NHS Northumberland Clinical Commissioning Group representative - S. Brown

Healthwatch representative - D. Thompson

Northumbria Healthcare NHS Foundation Trust Chief Executive - J. Mackey

Northumberland, Tyne and Wear NHS Foundation Trust Chief Executive - G. O'Hare

Northumberland Local Medical Committee Chair - R. Glennie

NHS England Representative - C. Briggs

Chair of NCC Safeguarding Boards - P. Mead

### **Terms of reference**

- (1) To transform the way health and social care services are commissioned and provided to promote integration, improve the health and wellbeing of the population of Northumberland and reduce health inequalities.
- (2) To set out the strategic vision for health and wellbeing for Northumberland to provide a shared sense of direction for constituent organisations of the board.
- (3) To promote a shared transformational culture and set of key principles, across constituent organisations of the board, to drive positive change.
- (4) To hold the system to account to prioritise early intervention and primary prevention.
- (5) To improve democratic accountability for health and wellbeing decision making.
- (6) To provide a focus for Health and Wellbeing Board partners and total public sector commitment to improving population wellbeing and health outcomes.
- (7) To ensure the engagement of the public in determining needs and service commissioning.
- (8) To undertake regular reviews of the Board's activity to ensure that it is achieving what it is setting out to do.

### **Statutory functions**

- (9) To encourage all health and social care organisations which operate within Northumberland to work together in an integrated manner.
- (10) To provide all appropriate advice, assistance and support to encourage the development of formal partnership arrangements between social care and health services, making use of the powers provided by Section 75 of the NHS Act 2006.
- (11) To oversee the production of the Joint Strategic Needs Assessment (JSNA) for Northumberland, covering all needs which either fall within the responsibilities of health commissioners, but could alternatively be met or significantly affected by local authority functions or vice versa.
- (12) To produce a joint health and wellbeing strategy (JHWS) for Northumberland, on behalf of the Council and Northumberland Clinical Commissioning Group.
- (13) To ensure that Healthwatch Northumberland and the people who live and work in Northumberland are involved in the production of the JSNA and the JHWS.
- (14) To maintain and update Northumberland's Pharmaceutical Needs Assessment.

- (15) To respond to any pharmacy contract consolidation request submitted to NHS England within the statutory timeframe.

#### **Additional functions delegated by Council**

- (16) To monitor performance against designated health and wellbeing outcomes as detailed in the Health & Well Being Strategy and to hold partners to account.
- (17) To advise all partners and stakeholders on steps that they could take to reduce health inequalities within Northumberland and between Northumberland and England as a whole
- (18) To promote broader integration and partnership working between the NHS, social care, public health and other local services
- (19) Any other functions that may be delegated by the Council under section 196 (2) of the Health and Social Care Act 2012.

## **2. APOLOGIES FOR ABSENCE**

## **3. MINUTES**

Minutes of the meeting of the Health and Wellbeing Board held on Thursday, 8 March 2018 as circulated, to be confirmed as a true record and signed by the Chairman.

## **4. ELECTION OF VICE CHAIRMAN**

To appoint a Vice-Chair to the Health and Wellbeing Board for the ensuing council year.

## **5. DISCLOSURE OF MEMBERS' INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest (which includes any disclosable pecuniary interest) they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 4 July 2012, and are reminded that if they have any personal interests of a prejudicial nature (as defined under paragraph 17 of the Code Conduct) they must not participate in any discussion or vote on the matter and must leave the room

NB Any member needing clarification must contact Liam Henry, Legal Services Manager, on 01670 623324. Please refer to the guidance on disclosures at the rear of this agenda letter.

## **6. ITEMS FOR DISCUSSION**

### **6.1 REPORT OF THE DIRECTOR OF PUBLIC HEALTH**

#### **Director of Public Health Annual Report 2017**

The purpose of this report is to present the Director of Public Health (DPH) Annual Report for 2017. (Report enclosed as Appendix A).

### **6.2 Northumberland Joint Health and Wellbeing Strategy 2018-2028**

This paper presents the draft Northumberland Joint Health and Wellbeing Strategy (JHWS) 2018 - 2028 for approval and comment prior to engagement with the public, partners and stakeholders. (Report enclosed as Appendix B).

### **6.3 REPORT OF KATE O'BRIEN ON BEHALF OF NHS NORTHUMBERLAND CLINICAL COMMISSIONING**

#### **0.25 Emotional Health and Wellbeing Strategy (EHWBS) and the 18/19 refreshed Local Transformation Plan (LTP)**

To provide the board with an update from the 0 -25 Emotional Health and Wellbeing Strategy (EHWBS) and a presentation regarding the 18/19 refreshed Local Transformation Plan (LTP). (Report enclosed as Appendix C).

## **7. HEALTH AND WELLBEING BOARD - WORK PROGRAMME**

To note/discuss details of forthcoming agenda items at future meetings; the latest version is enclosed as Appendix D.

## **ITEM FOR INFORMATION**

### **8. CONSULTATIONS**

The Board will be advised of any ongoing consultations, which will be reported for information.

### **9. URGENT BUSINESS (IF ANY)**

To consider such other business as, in the opinion of the Chair, should, by reason of special circumstances, be considered as a matter of urgency.

## **10. DATES AND TIMES OF FUTURE BOARD MEETINGS**

Thursday, 14 June 2018  
Thursday, 12 July 2018  
Thursday, 9 August 2018  
Thursday, 13 September 2018  
Thursday, 11 October 2018  
Thursday, 15 November 2018  
Thursday, 13 December 2018  
Thursday, 17 January 2019  
Thursday, 14 February 2019  
Thursday, 14 March 2019  
Thursday, 11 April 2019  
Thursday, 9 May 2019

**IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:**

- Declare it and give details of its nature before the matter is discussed or as soon as it becomes apparent to you.
- Complete this sheet and pass it to the Democratic Services Officer.

<b>Name (please print):</b>
<b>Meeting:</b>
<b>Date:</b>
<b>Item to which your interest relates:</b>
<b>Nature of Registerable Personal Interest i.e. either disclosable pecuniary interest (as defined by Annex 2 to Code of Conduct or other interest (as defined by Annex 3 to Code of Conduct) (please give details):</b>
<b>Nature of Non-registerable Personal Interest (please give details):</b>
<b>Are you intending to withdraw from the meeting?</b>

**1. Registerable Personal Interests** – You may have a Registerable Personal Interest if the issue being discussed in the meeting:

- a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or
- b) any other interest (as defined by Annex 2 to the Code of Conduct)

The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner:

- (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or
- (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

- (1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purpose includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management ); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

**2. Non-Registerable Personal Interests** - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your well being or financial position, or the well being or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision.

The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

### **3. Non-Participation in Council Business**

When you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are aware that the criteria set out below are satisfied in relation to any matter to be considered, or being considered at that meeting, you must : (a) Declare that fact to the meeting; (b) Not participate (or further participate) in any discussion of the matter at the meeting; (c) Not participate in any vote (or further vote) taken on the matter at the meeting; and (d) Leave the room whilst the matter is being discussed.

The criteria for the purposes of the above paragraph are that: (a) You have a registerable or non-registerable personal interest in the matter which is such that a member of the public knowing the relevant facts would reasonably think it so significant that it is likely to prejudice your judgement of the public interest; **and either** (b) the matter will affect the financial position of yourself or one of the persons or bodies referred to above or in any of your register entries; **or** (c) the matter concerns a request for any permission, licence, consent or registration sought by yourself or any of the persons referred to above or in any of your register entries.

**This guidance is not a complete statement of the rules on declaration of interests which are contained in the Members' Code of Conduct. If in any doubt, please consult the Monitoring Officer or relevant Democratic Services Officer before the meeting.**